

MINUTES OF THE SIXTH PROJECT STEERING COMMITTEE (PSC) MEETING OF THE LESS BURNT FOR A CLEAN EARTH PROJECT, HELD AT THE BOARD ROOM, FEDERAL MINISTRY OF ENVIRONMENT (FMENV), SURULERE, LAGOS ON 04TH DECEMBER, 2014.

ATTENDANCE

Name	Organization	Position
1. A. I. Goji	Federal Ministry of Environment	Chairman
2. Abdullahi Masu	Bichi Kano State Ministry of Agriculture	Member
3. Ohaeri, Steve.E.	Federal Ministry of Finance	Member
4. Ubaka C. C.	Anambra State Ministry of Environment,	Member
5. Adukwu James	Federal Ministry of Agriculture	Member
6. Garba Saleh Ahmad	Kano State Ministry of Environment.	Member
7. Idi M. Maleh	Project Management Unit (PMU)	Secretariat
8. Olusanya Olubunmi.	PMU	Secretariat
9. Benjamin Renshaw	PMU	Secretariat
10. Sakwe Quinta	PMU	Secretary

Absent with Apology

1. Dr. Obi Anyadiegwu	Waste Management Expert	Member
2. Prof. M.D Magaji	Agricultural Research Council of Nigeria (ARCN)	Member

S/N	DISCUSSION	ACTION BY
1.	<p>OPENING</p> <p>The meeting started at 11.00am and was chaired by Dr. A. I. Goji, Deputy Director, Chemicals Management, Federal Ministry of Environment, who represented the National Project Director/Director Pollution Control & Environmental Health, Federal Ministry of Environment. Mr. Abdullahi Masu Bichi said the opening prayer and this was followed with self-introduction by each participant.</p>	
2.	<p>OPENING REMARKS: Mr. Idi M. Maleh, Project Manager and Technical Director, welcomed the Committee’s members to the meeting and stated that the meeting was convened to:</p> <ul style="list-style-type: none"> ▪ brief the Committee on progress made in the implementation of the Project’s 2014 workplan and; ▪ present the 2015 draft work plan for their review and approval. 	
3.	<p>MINUTES OF FIFTH MEETING OF THE PSC</p>	
3.1	<p>The committee’s members read the minutes of the 5th project steering committee’s meeting page by page and made necessary corrections as appropriate. Thereafter, Mr. Abdullahi Masu Bichi moved for its adoption and was seconded by Mr. Adukwu James.</p>	
4	<p>MATTERS ARISING FROM THE MINUTES</p> <p>Mr. Olusanya informed the meeting that the project management unit and the member representing Anambra State in the Committee paid a courtesy visit the Anambra State Governor Chief Willi Obiano to intimate him with the project activities and the challenges facing the implementation of the project in the State, especially the allocation of land for the establishment of a community based waste composting plant. He stated further that through the intervention of the Governor, land was finally allocated to the project at Ezenifite in Okpuno Community, Awka and work commenced immediately at the site.</p>	
	<p>PRESENTATION OF 2014 WORKPLAN IMPLEMENTATION PROGRESS</p>	
4.1	<p>Mr. Olusanya made a presentation on 2014 workplan implementation progress. The content of the presentation highlighted activities carried out under the three different components of the Project as well as challenges encountered during implementation.</p> <p>Responding to questions on some activities approved in the 2014 workplan that were not implemented, Mr. Olusanya stated that:</p>	
4.2	<p>Having completed the updating of the Kano State Refuse Management and Sanitation Board (REMASAB) and Anambra State Waste Management Authority (ASWAMA) by-laws with provisions for reducing open burning of waste and releases of Unintentional Persistent Organic Pollutants (UPOPs), the PMU did not publish them and conduct local sensitization campaign for their implementation because they are still undergoing administrative processing for signature by the respective State Government. He further appealed to the members representing</p>	

	<p>the two pilot States to assist in following-up with their respective Government to sign the document.</p>	
4.3	<p>He also told the Committee that the PMU made all the necessary arrangements for the organisation of a training workshop on Enforcement of Environmental Regulations for Effective Municipal Waste Management in Nigeria for environmental laws enforcement officers in the two pilot States and at the Federal level to improve their enforcement capacity for efficient waste management and UPOPs' emission reduction. He said the workshop was scheduled for 1-3rd December 2014 in Lagos but UNDP in Nigeria did not process the PMU submission for the programme and did not give any reason for their action.</p>	
5	<p>On Gender Assessment, he said the PMU stepped it down to enable the completion of the compost plant in Anambra State and with the completion of the plant, the assessment will be done in 2015.</p>	
5.1	<p>PRESENTATION AND REVIEW OF 2015 ANNUAL WORK PLAN.</p> <p>The PMTD presented the draft 2015 Annual Work Plan to the Committee, which reviewed each Component as it was presented, and seek some clarification on some issues.</p> <p><i>Component 1: Legislative Strengthening/Policy Development</i></p> <p>The Committee asked for details on the summer internship programme for University Students. The committee was informed that selected students in ABU Zaria and BUK Kano were already conducting their MSc. Research works and Industrial Training respectively on various components of the Project. However, their stipends had not been paid. The PMU planned to pay the stipends after receiving reports from the students and finalizing other organizational matters with the Universities and State Ministry of Environment involved.</p> <p>The Committee requested the PMU to collect a copy of the beneficiary students project thesis.</p>	
5.2	<p><i>Component 3: Reduction Of UPOPs Emission From Burning Of Farm Fields In Preparation For Planting</i></p> <p>Regarding the Strategic sustenance workshop for agricultural extension officers and farmers, the Committee requested the PMU to extract concrete information from participants on their experiences in order to provide a basis for next steps after the Project.</p>	
6.	<p><i>Project Management</i></p> <p>Regarding the organization of the Stakeholders validation workshop, the Committee asked to know the expectations from the workshop and was informed that Stakeholders would be expected to review, validate and adopt the final project terminal report that would be developed by the national and international Consultants.</p>	
7	<p>ADOPTION</p> <p>At the end of review process, the PSC unanimously approved the draft 2015 Work Plan and the sum of Seven Hundred and Ten Thousand, Two Hundred and Twelve Dollars and Fourteen Cents (USD 710,212.14) for its implementation.</p>	

8	<p>GENERAL COMMENTS</p> <p>The Committee expressed its dissatisfaction with UNDP for refusing without any explanation to process the implementation of the training workshop on enforcement of environmental regulations for effective municipal waste management in Nigeria, inspite of its approval in the 2014 workplan by the Committee.</p> <p>The Committee therefore stressed the need for UNDP to work harmonously with the PMU to organise the workshop in January 2015 and implement 2015 workplan as planned.</p> <p>VOTE OF THANKS & CLOSING</p> <p>Mr. Olusanya Olubunmi expressed appreciation on behalf of the PMU to Committee members for their support, guidance and commitment to the project implementation. He assured them that the PMU will strictly implement the 2015 workplan as approved.</p> <p>He wished all members safe trip back to their various destinations and a happy new year in advance.</p> <p>The meeting came to a closed at 4pm with a closing prayer by Mrs. Ubaka C.C..</p>	
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Quinta Sakwe
Project Secretary.
05/12/14.